

MASONIC VILLAGES
HCS TO WORKDAY CONVERSION
CONDENSED NON-SALARY EXPENSE ACCOUNT CONVERSION CHART IN ASCENDING HCS ORDER

FILENAME: Condense Expense
Version as of September 24, 2014

HCS			Workday		
<u>Account Description</u>	<u>Service Area and Cost Center</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Account Number</u>	<u>Notes</u>
Payroll Taxes	1xxxxx-7xxx	7020	Payroll Taxes	7020	
Employee Benefit Plan Cost	1xxxxx-7xxx	7030	Employee Benefit Plan Cost	7030	
Pension - Plan Admin Expense	1xxxxx-7xxx	7040	Pension - Plan Admin Expense	7040	
Pension - Actuarial Expense	1xxxxx-7xxx	7041	Pension - Actuarial Expense	7041	
Pension - Employer Contribution	1xxxxx-7xxx	7042	Pension - Employer Contribution	7042	
Tuition Reimbursement	1xxxxx-7xxx	7049	Tuition Reimbursement	7049	
Training and Education	1xxxxx-7xxx	7050	Training and Education	7050	
Operating Supplies	1xxxxx-7xxx	7100	Operating Supplies	7100	
Operating Supplies - Central Supply	1xxxxx-7xxx	7101	Operating Supplies - Central Supply	7101	
Subscriptions/Professional Dues	1xxxxx-7xxx	7115	Subscriptions/Professional Dues	7115	
Office Supplies	1xxxxx-7xxx	7120	Office Supplies	7120	
Postage	1xxxxx-7xxx	7121	Postage	7121	
Travel	1xxxxx-7xxx	7122	Travel	7122	
Gas and Oil	1xxxxx-7xxx	7190	Gas and Oil	7190	
Outside Services	1xxxxx-7xxx	7300	Outside Services	7300	
Service Agreements	1xxxxx-7xxx	7500	Service Agreements	7500	
Telephone	1xxxxx-7xxx	7540	Telephone	7540	
Maintenance of Building	1xxxxx-7xxx	7609	Maintenance of Building	7609	
Maintenance of Equipment	1xxxxx-7xxx	7610	Maintenance of Equipment	7610	
Maint Dist System - Labor	1xxxxx-7xxx	7630	Maint Dist System - Labor	7630	
Maint Dist System - Materials	1xxxxx-7xxx	7632	Maint Dist System - Materials	7632	
Depreciation Expense	1xxxxx-7xxx	7990	Depreciation Expense	7990	
Corp - Distributed Salaries	1xxxxx-8xxx	8001	Distributed Salaries	7001	WT
Distributed Salaries	1xxxxx-8xxx	8001	Distributed Salaries	7001	WT
NEH - Distributed Salaries	1xxxxx-8xxx	8001	Distributed Salaries	7001	WT
ET - Distributed Salaries	1xxxxx-8xxx	8001	Distributed Salaries	7001	WT
Salaries Dist - Public Relations	1xxxxx-8xxx	8002	NA		
Acacia - Dist Salaries	1xxxxx-8xxx	8002	Distributed Salaries	7001	WT
MVD - Distributed Salaries	1xxxxx-8xxx	8002	Distributed Salaries	7001	WT

MASONIC VILLAGES
HCS TO WORKDAY CONVERSION
CONDENSED NON-SALARY EXPENSE ACCOUNT CONVERSION CHART IN ASCENDING HCS ORDER

FILENAME: Condense Expense
Version as of September 24, 2014

HCS			Workday		
<u>Account Description</u>	<u>Service Area and Cost Center</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Account Number</u>	<u>Notes</u>
Salaries Dist - Care & Outcomes	1xxxxx-8xxx	8003	NA		
Salaries Dist - Hskpg Supervisor	1xxxxx-8xxx	8004	NA		
Salaries Dist - Emergency Services	1xxxxx-8xxx	8005	Distributed Salaries	7001	WT
Salaries and Wages - Contributed	1xxxxx-8xxx	8006	Contributed Salaries	7006	
Distributed Housekeeping	1xxxxx-8xxx	8007	NA		
Distributed Adult Day Care	1xxxxx-8xxx	8007	NA		
Distributed Maintenance - Support	1xxxxx-8xxx	8007	Distributed Salaries	7001	WT
Distributed Maintenance - Garage	1xxxxx-8xxx	8007	Distributed Salaries	7001	WT
RLC - Distributed Salaries	1xxxxx-8xxx	8008	NA		
Free Services - Distributed Salaries	1xxxxx-8xxx	8009	Free Services - Distributed Salaries	7009	
Capitalized Salaries	1xxxxx-8xxx	8010	Capitalized Salaries	7008	
Non Farm - Distributed Salaries	1xxxxx-8xxx	8010	Distributed Salaries	7001	WT
Labor - Free Services	1xxxxx-8xxx	8011	Labor - Free Services	7011	
Salaries Dist - Catering Kitchen	1xxxxx-8xxx	8015	NA		
Salaries Dist - Cen Comm	1xxxxx-8xxx	8016	NA		
Corp - Distributed Fringes	1xxxxx-8xxx	8021	Distributed Fringe Benefits	7021	WT
Distributed Fringes	1xxxxx-8xxx	8021	Distributed Fringe Benefits	7021	WT
NEH - Distributed Fringes	1xxxxx-8xxx	8021	Distributed Fringe Benefits	7021	WT
ET - Distributed Fringes	1xxxxx-8xxx	8021	Distributed Fringe Benefits	7021	WT
Fringe Benefits Dist - Public Relations	1xxxxx-8xxx	8022	NA		
Acacia - Dist Fringe Benefits	1xxxxx-8xxx	8022	Distributed Fringe Benefits	7021	WT
MVD - Dist Fringe Benefits	1xxxxx-8xxx	8022	Distributed Fringe Benefits	7021	WT
Fringe Ben Dist - Care & Outcomes	1xxxxx-8xxx	8023	NA		
Fringe Ben Dist - Hskpg Supervisor	1xxxxx-8xxx	8024	NA		
Fringe Ben Dist - Emergency Serv	1xxxxx-8xxx	8025	Distributed Fringe Benefits	7021	WT
Fringe Benefits - Contributed	1xxxxx-8xxx	8026	Contributed Fringe Benefits	7026	WT
RLC - Distributed Fringe Benefits	1xxxxx-8xxx	8028	NA		
Free Services - Distributed Fringes	1xxxxx-8xxx	8029	Free Services - Distributed Fringes	7029	
Non Farm - Distributed Fringe Benefits	1xxxxx-8xxx	8030	Distributed Fringe Benefits	7021	WT

**MASONIC VILLAGES
HCS TO WORKDAY CONVERSION**

FILENAME: Condense Expense

Version as of September 24, 2014

CONDENSED NON-SALARY EXPENSE ACCOUNT CONVERSION CHART IN ASCENDING HCS ORDER

HCS			Workday		
<u>Account Description</u>	<u>Service Area and Cost Center</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Account Number</u>	<u>Notes</u>
Benefits - Free Services	1xxxxx-8xxx	8031	Benefits - Free Services	7031	
Fringe Benefits - Non Farm Activities	1xxxxx-8xxx	8032	NA		
RLC - Distributed Other Costs	1xxxxx-8xxx	8033	Operating Supplies	7100	WT
Fringe Ben Dist - Catering Kitchen	1xxxxx-8xxx	8035	NA		
Fringe Ben Dist - Cen Comm	1xxxxx-8xxx	8036	NA		
Capitalized Fringe Benefits	1xxxxx-8xxx	8038	Capitalized Fringe Benefits	7038	
Def Contribution Plan - Admin	1xxxxx-8xxx	8040	Def Contribution Plan - Admin	7046	NN
457 (B) Plan - Admin Expense	1xxxxx-8xxx	8041	457 (B) Plan - Admin Expense	7047	NN
Workers Compensation Insurance	1xxxxx-8xxx	8050	Workers Compensation	7052	
Unemployment Compensation	1xxxxx-8xxx	8051	Unemployment Compensation	7051	
Wellness/Preventative Program	1xxxxx-8xxx	8052	NA		
Employee Recognition	1xxxxx-8xxx	8053	Recognition - Employee & Volunteer	7053	P
Employee Activities Committee	1xxxxx-8xxx	8054	Employee Activities Committee	7054	
CPR Training Programs	1xxxxx-8xxx	8055	Training and Education	7050	WT
CPR Training Fees Collected	1xxxxx-8xxx	8056	Training and Education	7050	WT
Nurse Aide Training Program	1xxxxx-8xxx	8057	Training and Education	7050	WT
Resident Education	1xxxxx-8xxx	8058	Training and Education	7050	WT
Training Programs	1xxxxx-8xxx	8059	Training and Education	7050	WT
Training, User	1xxxxx-8xxx	8060	Training and Education	7050	WT
RLC - Distributed Workers Comp	1xxxxx-8xxx	8061	NA		
Safety Incentive Program	1xxxxx-8xxx	8062	NA		
Employee Wellness Programs	1xxxxx-8xxx	8063	Employee Wellness Programs	7055	
Operating Supplies - Distributed	1xxxxx-8xxx	8101	NA		
Medical Supplies Billed to Residents	1xxxxx-8xxx	8102	Medical Supplies Billed to Residents	7102	
Operating Supplies - Eden	1xxxxx-8xxx	8103	Operating Supplies - Eden	7103	
Central Supply Specific Items	1xxxxx-8xxx	8104	NA		
Craft Supplies	1xxxxx-8xxx	8104	Activity Supplies	7104	WT
Incontinent Supplies	1xxxxx-8xxx	8105	NA		
Program Supplies	1xxxxx-8xxx	8105	Program Supplies	7105	WT

MASONIC VILLAGES
HCS TO WORKDAY CONVERSION
CONDENSED NON-SALARY EXPENSE ACCOUNT CONVERSION CHART IN ASCENDING HCS ORDER

FILENAME: Condense Expense
Version as of September 24, 2014

HCS			Workday		
<u>Account Description</u>	<u>Service Area and Cost Center</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Account Number</u>	<u>Notes</u>
RLC Woodworking Club Expenses	1xxxxx-8xxx	8106	Operating Supplies	7100	WT
Program Supplies - Advisory Board	1xxxxx-8xxx	8106	Operating Supplies	7100	WT
Railroad Club Expenses	1xxxxx-8xxx	8107	Operating Supplies	7100	WT
Enteral Nutrition Expenses	1xxxxx-8xxx	8108	NA		
RLC Ceramic Club Expenses	1xxxxx-8xxx	8108	Operating Supplies	7100	WT
Dist Program Expenses - RR Club	1xxxxx-8xxx	8109	Operating Supplies	7100	WT
RLC Computer Club Expenses	1xxxxx-8xxx	8110	Operating Supplies	7100	WT
RLC Men's Chorus Expenses	1xxxxx-8xxx	8111	Operating Supplies	7100	WT
Transportation	1xxxxx-8xxx	8112	Operating Supplies	7100	WT
Supplies - Misc Computer	1xxxxx-8xxx	8113	Office Supplies	7120	WT
Miscellaneous Supplies	1xxxxx-8xxx	8113	Office Supplies	7120	C
Distributed Costs - Grand Prix	1xxxxx-8xxx	8114	NA		
Supplies - Paper	1xxxxx-8xxx	8114	Office Supplies	7120	WT
Volunteer Program	1xxxxx-8xxx	8114	Operating Supplies	7100	WT
RLC Art Club Expenses	1xxxxx-8xxx	8114	Operating Supplies	7100	WT
Supplies - Tapes & Disks	1xxxxx-8xxx	8115	Office Supplies	7120	WT
Supplies - Non Comp Direct Char	1xxxxx-8xxx	8118	NA		
Volunteer Meals - Sales Tax	1xxxxx-8xxx	8118	Volunteer Meals - Sales Tax	7118	
Library Supplies	1xxxxx-8xxx	8119	Operating Supplies	7100	WT
Office Supplies	1xxxxx-8xxx	8120	Office Supplies	7120	C
Requisitioned Office Supplies	1xxxxx-8xxx	8121	Office Supplies - Distributed	7119	
Travel - Masonic Temple	1xxxxx-8xxx	8122	NA		
Travel - MESH East	1xxxxx-8xxx	8122	Travel	7122	WT
Travel - Lafayette Hill	1xxxxx-8xxx	8123	Travel	7122	WT
Freight	1xxxxx-8xxx	8123	Freight	7123	
Travel - MVS	1xxxxx-8xxx	8124	Travel	7122	WT
Copier Expenses	1xxxxx-8xxx	8125	NA		
Room Plaques	1xxxxx-8xxx	8126	Plaques	7126	
Supplies - Towels (Irem)	1xxxxx-8xxx	8134	Supplies - Towels	7134	

**MASONIC VILLAGES
HCS TO WORKDAY CONVERSION**

FILENAME: Condense Expense

Version as of September 24, 2014

CONDENSED NON-SALARY EXPENSE ACCOUNT CONVERSION CHART IN ASCENDING HCS ORDER

HCS			Workday		
<u>Account Description</u>	<u>Service Area and Cost Center</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Account Number</u>	<u>Notes</u>
Supplies - Linen	1xxxxx-8xxx	8135	Supplies - Linen	7135	
Supplies - Carpet	1xxxxx-8xxx	8136	Supplies - Carpet	7136	
Food	1xxxxx-8xxx	8140	Food	7140	
Food - MH Farm	1xxxxx-8xxx	8141	NA		
Volunteer Meals - Internal Charges	1xxxxx-8xxx	8142	Volunteer Meals - Internal Charges	7142	
MH Depts - Internal Catering	1xxxxx-8xxx	8143	Distributed Costs - Internal Catering	7143	
Distributed Costs - Food Services	1xxxxx-8xxx	8143	Distributed Costs - Internal Catering	7143	C
Food- State Reimbursement	1xxxxx-8xxx	8144	Meal Revenue - Private	4320	R
Distributed Costs - Eisenlohr	1xxxxx-8xxx	8145	Distributed Costs - Commissary	7148	C
Distributed Costs - Employee Café	1xxxxx-8xxx	8146	Distributed Costs - Commissary	7148	C
Distributed Costs - 3 Loaves Café	1xxxxx-8xxx	8147	Distributed Costs - Commissary	7148	C
Distributed Costs - Commissary	1xxxxx-8xxx	8148	Distributed Costs - Commissary	7148	
Distributed Costs - MHCC	1xxxxx-8xxx	8149	Distributed Costs - Commissary	7148	C
Distributed Costs - GLH Kitchen	1xxxxx-8xxx	8150	Distributed Costs - Commissary	7148	C
Distributed Costs - Assisted Living	1xxxxx-8xxx	8151	Distributed Costs - Commissary	7148	C
Distributed Costs - Eisenlohr Kitchen	1xxxxx-8xxx	8152	Distributed Costs - Commissary	7148	C
Retirement Living Meal Plan Charge	1xxxxx-8xxx	8153	NA		
Alcoholic Beverage Purchases	1xxxxx-8xxx	8154	Alcoholic Beverage Purchases	7154	
Resident Treats	1xxxxx-8xxx	8157	Resident Treats	7157	
Masonic Life Center Apparel	1xxxxx-8xxx	8158	NA		
Resident Clothing	1xxxxx-8xxx	8158	Resident Clothing	7158	
Resident Personals	1xxxxx-8xxx	8159	Resident Personals	7159	
Prescription Drugs	1xxxxx-8xxx	8160	Prescription Drugs	7160	
O.T.C. Drugs	1xxxxx-8xxx	8162	O.T.C. Drugs	7162	
Oxygen	1xxxxx-8xxx	8165	Oxygen	7165	
Requisitioned Oxygen	1xxxxx-8xxx	8166	NA		
Supplies - Seeds - Grains	1xxxxx-8xxx	8200	Fertilizer, feed and seed	7200	WT
Supplies - Seeds - Forage	1xxxxx-8xxx	8201	Fertilizer, feed and seed	7200	WT
Supplies - Gift Basket/Box,etc.	1xxxxx-8xxx	8202	Operating Supplies	7100	WT

**MASONIC VILLAGES
HCS TO WORKDAY CONVERSION**

FILENAME: Condense Expense

Version as of September 24, 2014

CONDENSED NON-SALARY EXPENSE ACCOUNT CONVERSION CHART IN ASCENDING HCS ORDER

HCS			Workday		
<u>Account Description</u>	<u>Service Area and Cost Center</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Account Number</u>	<u>Notes</u>
Supplies - Lime	1xxxxx-8xxx	8203	Fertilizer, feed and seed	7200	WT
Supplies - Fertilizer	1xxxxx-8xxx	8204	Fertilizer, feed and seed	7200	WT
Supplies - Chemicals	1xxxxx-8xxx	8205	Fertilizer, feed and seed	7200	WT
Supplies - Bedding	1xxxxx-8xxx	8206	Operating Supplies	7100	WT
Supplies - Medical/Vet	1xxxxx-8xxx	8207	Operating Supplies	7100	WT
Supplies - Feed/Mineral & Salt	1xxxxx-8xxx	8208	NA		
Supplies - Feed/Minerals	1xxxxx-8xxx	8209	Fertilizer, feed and seed	7200	WT
Supplies - Silage - Preservative	1xxxxx-8xxx	8210	NA		
Supplies - Forage Testing	1xxxxx-8xxx	8211	Fertilizer, feed and seed	7200	WT
Supplies - Semen	1xxxxx-8xxx	8212	NA		
Supplies - Semen & Embryo	1xxxxx-8xxx	8213	Fertilizer, feed and seed	7200	WT
Supplies - Milk House	1xxxxx-8xxx	8214	NA		
Supplies - BST	1xxxxx-8xxx	8215	NA		
Supplies - Plants	1xxxxx-8xxx	8218	Operating Supplies	7100	WT
Supplies - Marketing	1xxxxx-8xxx	8219	Operating Supplies	7100	WT
Supplies - Seeds	1xxxxx-8xxx	8222	Fertilizer, feed and seed	7200	WT
Produce - Resale	1xxxxx-8xxx	8223	Produce - Resale	7223	
Greenhouse Supplies - Seeds	1xxxxx-8xxx	8225	Greenhouse Supplies	7227	WT
Greenhouse Supplies - Plants	1xxxxx-8xxx	8226	Greenhouse Supplies	7227	WT
Greenhouse Supplies	1xxxxx-8xxx	8227	Greenhouse Supplies	7227	
Greenhouse - Internal Charges	1xxxxx-8xxx	8228	Greenhouse - Internal Charges	7228	
Feed - Farm Produced	1xxxxx-8xxx	8231	NA		
Inventory Change - Y/E	1xxxxx-8xxx	8240	Inventory Change - Y/E	7240	
Dist Outside Services - Common Areas	1xxxxx-8xxx	8300	Outside Services - Distributed	7299	
Y2K Costs	1xxxxx-8xxx	8301	NA		
Photography	1xxxxx-8xxx	8301	Photography	7301	
Advertising - Classified	1xxxxx-8xxx	8302	Advertising - Classified	7302	
HIPAA Implementation Costs	1xxxxx-8xxx	8303	HIPAA / ICD-10 Implementation	7303	
Printing	1xxxxx-8xxx	8304	Printing	7304	

MASONIC VILLAGES
HCS TO WORKDAY CONVERSION
CONDENSED NON-SALARY EXPENSE ACCOUNT CONVERSION CHART IN ASCENDING HCS ORDER

FILENAME: Condense Expense
Version as of September 24, 2014

HCS			Workday		
<u>Account Description</u>	<u>Service Area and Cost Center</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Account Number</u>	<u>Notes</u>
Masonic Village Voice	1xxxxx-8xxx	8305	Masonic Village Voice	7305	
Masonic Homes Brochures	1xxxxx-8xxx	8306	Masonic Homes Brochures	7306	
Museum Expenses	1xxxxx-8xxx	8306	NA		
Holiday Appeal	1xxxxx-8xxx	8310	Holiday Appeal	7307	NN
PA Freemason	1xxxxx-8xxx	8310	PA Freemason	7310	
Eastern Star Newsletter	1xxxxx-8xxx	8311	Eastern Star Newsletter	7311	
Annual Reports	1xxxxx-8xxx	8312	Annual Reports	7312	
Fall Appeal	1xxxxx-8xxx	8313	Fall Appeal	7313	
Targeted Masonic Homes Appeals	1xxxxx-8xxx	8316	Targeted Appeals	7316	
Recruiting Expense - Job Fairs	1xxxxx-8xxx	8318	Recruiting Expense	7318	
Recruiting Expense - Job Fairs	1xxxxx-8xxx	8319	NA		
Recruiting Expense	1xxxxx-8xxx	8320	NA		
Outside Services - Chaplain	1xxxxx-8xxx	8320	Outside Services	7300	C
Outside Services - Nurses	1xxxxx-8xxx	8320	Outside Services - Nurses	7320	
Outside Medical Services	1xxxxx-8xxx	8321	Outside Medical Services	7321	
Outside Services - Durable Medical	1xxxxx-8xxx	8322	Outside Medical Services	7321	WT
Outside Services - Hearing Aid	1xxxxx-8xxx	8322	Outside Medical Services	7321	WT
Outside Services - Massage Fees	1xxxxx-8xxx	8323	Outside Medical Services	7321	WT
Audit Fees	1xxxxx-8xxx	8324	Audit Fees	7324	
Legal Expenses	1xxxxx-8xxx	8325	Legal Expenses	7325	
Investment Management Fees	1xxxxx-8xxx	8326	Outside Services	7300	C
Medical Director Fees	1xxxxx-8xxx	8326	Medical Director Fees	7326	
Companion Radio Fees	1xxxxx-8xxx	8327	Outside Services	7300	WT
PPS/Consolidated Billing	1xxxxx-8xxx	8328	NA		
Laundry	1xxxxx-8xxx	8329	Laundry	7329	
Internet Charges	1xxxxx-8xxx	8330	Internet Charges	7330	
Business Privilege Taxes	1xxxxx-8xxx	8330	Business Privilege Taxes	7790	NN
Distributed Internet Charges	1xxxxx-8xxx	8331	NA		
Disaster Recovery Expenses	1xxxxx-8xxx	8333	Outside Services	7300	WT

MASONIC VILLAGES
HCS TO WORKDAY CONVERSION
CONDENSED NON-SALARY EXPENSE ACCOUNT CONVERSION CHART IN ASCENDING HCS ORDER

FILENAME: Condense Expense
Version as of September 24, 2014

HCS			Workday		
<u>Account Description</u>	<u>Service Area and Cost Center</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Account Number</u>	<u>Notes</u>
Contracted Painting	1xxxxx-8xxx	8334	NA		
Facility Dues & Licenses	1xxxxx-8xxx	8340	Facility Dues & Licenses	7340	
Day Care Center Fees Collected	1xxxxx-8xxx	8350	Clent Service Fees - Private	4303	R
Outside Services - Personnel Costs	1xxxxx-8xxx	8351	Outside Services - Personnel Costs	7351	
Management Fees	1xxxxx-8xxx	8352	Management Fees	7352	
Kairos Administrative Fees	1xxxxx-8xxx	8353	Kairos Administrative Fees	7353	
Management Fees	1xxxxx-8xxx	8354	Management Fees	7352	C
Management Fees - ILC Corp	1xxxxx-8xxx	8355	Management Fees	7352	C
Masonic Homes Admin Costs	1xxxxx-8xxx	8356	Allocated Administrative Costs	7356	
Outside Services - Vet (Eden)	1xxxxx-8xxx	8371	Outside Services - Veterinary	7371	C
Outside Services - Veterinary	1xxxxx-8xxx	8371	Outside Services - Veterinary	7371	
Outside Services - Reg & Trans	1xxxxx-8xxx	8372	Outside Services - Veterinary	7371	WT
Outside Services - Consulting	1xxxxx-8xxx	8373	Outside Services	7300	C
Outside Services - Pruning	1xxxxx-8xxx	8373	NA		
Outside Services - Manure Hauling	1xxxxx-8xxx	8374	NA		
Outside Services - Fruit Processing	1xxxxx-8xxx	8374	Outside Services	7300	C
Outside Services - Milk Testing	1xxxxx-8xxx	8374	NA		
Outside Services - Embryo Transfer	1xxxxx-8xxx	8375	Outside Services - Veterinary	7371	WT
Outside Services - Cow Care	1xxxxx-8xxx	8376	NA		
Outside Services - Equipment Custom Hire	1xxxxx-8xxx	8377	Service Agreements	7500	WT
Outside Services - Foot Care	1xxxxx-8xxx	8377	NA		
Service Agreements - Res Living	1xxxxx-8xxx	8500	NA		
Maintenance - Hardware - AS400	1xxxxx-8xxx	8501	Service Agreements	7500	WT
Maintenance - Hardware - PC	1xxxxx-8xxx	8503	Service Agreements	7500	WT
Maintenance - Software - AS400	1xxxxx-8xxx	8504	Service Agreements	7500	WT
Maintenance - Software - PC	1xxxxx-8xxx	8506	Service Agreements	7500	WT
Maintenance - Piano	1xxxxx-8xxx	8507	Service Agreements	7500	WT
Maintenance - Audio Aides	1xxxxx-8xxx	8508	Service Agreements	7500	WT
Maintenance - Radio/Pager Items	1xxxxx-8xxx	8509	Telephone	7540	WT

MASONIC VILLAGES
HCS TO WORKDAY CONVERSION
CONDENSED NON-SALARY EXPENSE ACCOUNT CONVERSION CHART IN ASCENDING HCS ORDER

FILENAME: Condense Expense
Version as of September 24, 2014

HCS			Workday		
<u>Account Description</u>	<u>Service Area and Cost Center</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Account Number</u>	<u>Notes</u>
Maintenance - Contracted Repairs	1xxxxx-8xxx	8510	Service Agreements	7500	WT
HCS System Modifications - Program	1xxxxx-8xxx	8511	System Modifications - Program	7511	
HCS Consultants - Expense Reimb	1xxxxx-8xxx	8514	System Consultants - Expense Reimb	7514	
System Conversion - Other	1xxxxx-8xxx	8516	System Conversion - Other	7516	
Risk Management Expenses	1xxxxx-8xxx	8517	Risk Management Expenses	7517	
Premium Taxes	1xxxxx-8xxx	8518	Premium Taxes	7518	
Gross Premiums Written	1xxxxx-8xxx	8519	Gross Premiums Written	7519	
Insurance	1xxxxx-8xxx	8520	Insurance	7520	
Insurance - Vehicles	1xxxxx-8xxx	8521	Insurance	7520	C
Insurance - Other	1xxxxx-8xxx	8522	Insurance	7520	C
Insurance - Life Insurance Premiums	1xxxxx-8xxx	8523	Insurance	7520	C
Losses Paid	1xxxxx-8xxx	8524	Losses Paid	7524	
Insurance - Malpractice	1xxxxx-8xxx	8525	Insurance	7520	C
Insurance - Childrens Health Care	1xxxxx-8xxx	8526	Insurance - Childrens Health Care	7526	
Insurance Reimb - Labor Costs	1xxxxx-8xxx	8527	Insurance Reimb - Costs Incurred	7527	
HCS On-Site Training Fees	1xxxxx-8xxx	8527	HCS On-Site Training Fees	7512	NN
Damage Reimbursement from Residents	1xxxxx-8xxx	8528	NA		
Chg in Unearned Premium Reserve	1xxxxx-8xxx	8528	Chg in Unearned Premium Reserve	7528	
Chg in Outstanding Loss Reserve	1xxxxx-8xxx	8529	Chg in Outstanding Loss Reserve	7529	
Chg in Incurred But Not Reported	1xxxxx-8xxx	8530	Chg in Incurred But Not Reported	7530	
Start-Up Costs	1xxxxx-8xxx	8534	Start-Up Costs	7534	
MCSA Conference Expenses	1xxxxx-8xxx	8534	Operating Supplies	7100	C
Telephone Maintenance	1xxxxx-8xxx	8536	Telephone	7540	WT
Telephone Equipment	1xxxxx-8xxx	8537	Telephone	7540	WT
Telephone Lease	1xxxxx-8xxx	8538	NA		
Telephone Dist - Common Areas	1xxxxx-8xxx	8539	Telephone - Distributed	7539	
Telephone Line Charges	1xxxxx-8xxx	8540	Telephone	7540	WT
Fuel	1xxxxx-8xxx	8541	Fuel	7541	
Electricity	1xxxxx-8xxx	8542	Electricity	7542	

MASONIC VILLAGES
HCS TO WORKDAY CONVERSION
CONDENSED NON-SALARY EXPENSE ACCOUNT CONVERSION CHART IN ASCENDING HCS ORDER

FILENAME: Condense Expense
Version as of September 24, 2014

HCS			Workday		
<u>Account Description</u>	<u>Service Area and Cost Center</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Account Number</u>	<u>Notes</u>
Cable Dept Charges	1xxxxx-8xxx	8543	NA		
Propane Fuel	1xxxxx-8xxx	8543	Fuel	7541	WT
Water	1xxxxx-8xxx	8544	Water	7544	
Gas	1xxxxx-8xxx	8545	Gas	7545	
Sewer	1xxxxx-8xxx	8546	Sewer	7546	
Diesel Fuel	1xxxxx-8xxx	8547	Fuel	7541	WT
Waste Disposal	1xxxxx-8xxx	8549	Waste Disposal	7549	
Cable Television	1xxxxx-8xxx	8550	Cable Television	7550	
Cable Equipment	1xxxxx-8xxx	8551	Cable Equipment	7551	
Cable Line Charges	1xxxxx-8xxx	8552	Cable Line Charges	7552	
Employee Housing - Internal Charges	1xxxxx-8xxx	8560	Employee Housing - Internal Charges	7560	
Employee Housing - Allowance PM	1xxxxx-8xxx	8561	Employee Housing - Allowance PM	7561	
Operating Lease - Equipment	1xxxxx-8xxx	8570	Operating Lease - Equipment	7570	
Rent Payment to MHOP	1xxxxx-8xxx	8571	Operating Lease - Land	7571	C
Rent Income from Lafayette Hill	1xxxxx-8xxx	8571	Operating Lease - Land	7571	C
Operating Lease - Land	1xxxxx-8xxx	8571	Operating Lease - Land	7571	
Operating Lease - Clubhouse Space	1xxxxx-8xxx	8572	Operating Lease - Building	7572	
Equipment Rental	1xxxxx-8xxx	8573	Equipment Rental	7573	
Maintenance Expenses - Columbarium	1xxxxx-8xxx	8620	Maintenance of Building	7609	WT
Signs	1xxxxx-8xxx	8625	NA		
Maint Dist - Common Resident Areas	1xxxxx-8xxx	8645	Maint Dist - Common Resident Areas	7645	
Environmental Cleanup Expense	1xxxxx-8xxx	8650	NA		
Distributed Road Maintenance	1xxxxx-8xxx	8660	Distributed Road Maintenance	7660	
Contingency	1xxxxx-8xxx	8700	Contingency	7700	
Contingency - Distributed	1xxxxx-8xxx	8701	Contingency - Distributed	7701	
Professional Services - Contributed	1xxxxx-8xxx	8702	Professional Services - Contributed	7702	
Facility Costs - Contributed	1xxxxx-8xxx	8703	Facility Costs - Contributed	7703	
Contributions to MV	1xxxxx-8xxx	8706	Contributions - Interdivision	7706	C
Contributions from ILC Corp	1xxxxx-8xxx	8706	Contributions - Interdivision	7706	

**MASONIC VILLAGES
HCS TO WORKDAY CONVERSION**

FILENAME: Condense Expense

Version as of September 24, 2014

CONDENSED NON-SALARY EXPENSE ACCOUNT CONVERSION CHART IN ASCENDING HCS ORDER

HCS			Workday		
<u>Account Description</u>	<u>Service Area and Cost Center</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Account Number</u>	<u>Notes</u>
Miscellaneous Expense	1xxxxx-8xxx	8707	Miscellaneous Expense	7707	
Contributions	1xxxxx-8xxx	8708	Contributions	7708	
Contributions - Chapel Special	1xxxxx-8xxx	8708	Contributions	7708	WT
Contributions - Cong Projects	1xxxxx-8xxx	8708	Contributions	7708	WT
Contributions - In Kind Services	1xxxxx-8xxx	8709	Contributions - In Kind Services	7709	
Contributions to PMFC	1xxxxx-8xxx	8709	NA		
Contributions to Masonic Charities Fund	1xxxxx-8xxx	8710	Contributions to Masonic Charities Fund	7710	
Contributions to PMYF	1xxxxx-8xxx	8711	Contributions to PMYF	7711	
Contributions to Library and Museum	1xxxxx-8xxx	8712	Contributions to Library and Museum	7712	
Autumn Days Program Expenses	1xxxxx-8xxx	8721	Autumn Days Program Expenses	7721	
Masonic Reunion Trip	1xxxxx-8xxx	8722	Masonic Reunion Trip	7722	
Scholarships	1xxxxx-8xxx	8724	Scholarships	7724	
Conoy Creek Project	1xxxxx-8xxx	8726	Conoy Creek Project	7726	
Marketing Materials	1xxxxx-8xxx	8729	Marketing Materials	7729	
Promotion - Calendar	1xxxxx-8xxx	8730	NA		
Estate Planning Seminar Public Relations	1xxxxx-8xxx	8731	NA		
Promotion - Video	1xxxxx-8xxx	8732	Promotion	7733	WT
Promotion - Buyer Incentives	1xxxxx-8xxx	8733	Promotion	7733	WT
Promotion	1xxxxx-8xxx	8733	Promotion	7733	
Promotion - Trial Days	1xxxxx-8xxx	8733	NA		
Estate Plan Seminar Sponsors	1xxxxx-8xxx	8734	NA		
Estate Planning Seminar Costs	1xxxxx-8xxx	8735	NA		
Golf Tournament Revenues	1xxxxx-8xxx	8736	NA		
Golf Tournament Expenses	1xxxxx-8xxx	8737	NA		
Fundraising Events	1xxxxx-8xxx	8738	Fundraising Events	7738	
Web Site Expenses	1xxxxx-8xxx	8739	Web Site Expenses	7739	
Livestock Purchases	1xxxxx-8xxx	8740	Livestock Purchases	7740	
Planned Giving	1xxxxx-8xxx	8750	Planned Giving	7750	
Masonic Villages Appeals	1xxxxx-8xxx	8754	Masonic Villages Appeals	7754	

MASONIC VILLAGES
HCS TO WORKDAY CONVERSION
CONDENSED NON-SALARY EXPENSE ACCOUNT CONVERSION CHART IN ASCENDING HCS ORDER

FILENAME: Condense Expense
Version as of September 24, 2014

HCS			Workday		
<u>Account Description</u>	<u>Service Area and Cost Center</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Account Number</u>	<u>Notes</u>
Spring Appeal	1xxxxx-8xxx	8755	Spring Appeal	7309	
Capital Campaign	1xxxxx-8xxx	8756	Capital Campaign	7756	
Allocated Capital Campaign Costs	1xxxxx-8xxx	8757	Allocated Capital Campaign Costs	7757	
Centennial Celebration Expenses	1xxxxx-8xxx	8760	Promotion	7733	WT
Burial Expense	1xxxxx-8xxx	8760	Burial Expense	7760	
Resident Tax Return Preparation	1xxxxx-8xxx	8762	Resident Tax Return Preparation	7762	
Home Assistance	1xxxxx-8xxx	8765	Home Assistance	7765	
Financial Assistance - Ret Liv Residents	1xxxxx-8xxx	8766	NA		
Friend To Friend Distributions	1xxxxx-8xxx	8767	NA		
Tree of Life Distributions	1xxxxx-8xxx	8767	NA		
Committee Expenses	1xxxxx-8xxx	8768	Board of Directors Expenses	7768	C
Board Meeting Expenses	1xxxxx-8xxx	8768	Board of Directors Expenses	7768	C
Board of Directors Expenses	1xxxxx-8xxx	8768	Board of Directors Expenses	7768	
Special Speakers	1xxxxx-8xxx	8769	NA		
Wellness Premiums	1xxxxx-8xxx	8770	NA		
Tri Sponsorship Program	1xxxxx-8xxx	8771	NA		
Health Fair Program	1xxxxx-8xxx	8772	Health Fair Program	7772	
MLC Rec Sports League	1xxxxx-8xxx	8773	NA		
Reinstated Forfeited Deposits	1xxxxx-8xxx	8773	NA		
Bank Service Fees	1xxxxx-8xxx	8773	Bank Service Fees	7773	
Pooled Income Fund Fees	1xxxxx-8xxx	8774	Bank Service Fees	7773	WT
Card Linx Fees	1xxxxx-8xxx	8775	Bank Service Fees	7773	WT
Pooled Income Fund Distributions	1xxxxx-8xxx	8776	NA		
Holidays	1xxxxx-8xxx	8777	Holidays	7777	
Activity (Childrens Home/Residential Care)	1xxxxx-8xxx	8778	Activity	7778	
Card Purchases	1xxxxx-8xxx	8779	Cost of Goods Sold	7794	WT
Tuition Assistance	1xxxxx-8xxx	8780	Tuition Assistance	7780	
School Activities	1xxxxx-8xxx	8781	School & Athletic Activities	7781	P
Vacation	1xxxxx-8xxx	8782	Vacation	7782	

MASONIC VILLAGES
HCS TO WORKDAY CONVERSION
CONDENSED NON-SALARY EXPENSE ACCOUNT CONVERSION CHART IN ASCENDING HCS ORDER

FILENAME: Condense Expense
Version as of September 24, 2014

HCS			Workday		
<u>Account Description</u>	<u>Service Area and Cost Center</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Account Number</u>	<u>Notes</u>
Remembrance Dinner	1xxxxx-8xxx	8783	NA		
Walking Through History Tours	1xxxxx-8xxx	8783	NA		
Special Projects - Hughes Fund	1xxxxx-8xxx	8783	Special Projects - Hughes Fund	7783	
General Product Purchases	1xxxxx-8xxx	8783	Cost of Goods Sold	7794	C
General Product Purchases (Farm)	1xxxxx-8xxx	8783	NA		
General Product Purchases (Farm)	1xxxxx-8xxx	8783	NA		
Cost of Goods Sold (Pro Shop)	1xxxxx-8xxx	8783	Cost of Goods Sold	7794	C
Youth Appreciation Day	1xxxxx-8xxx	8784	Youth Appreciation Day	7784	
Farm Commodities	1xxxxx-8xxx	8784	NA		
Purchased Commodities - Distributed	1xxxxx-8xxx	8785	NA		
01 Def'd Financing Amort	1xxxxx-8xxx	8786	A, T Deferred Financing Amortization	9945	NN
RE Taxes Dist - Common Resident Areas	1xxxxx-8xxx	8786	NA		
Real Estate Taxes	1xxxxx-8xxx	8787	Real Estate Taxes	7787	
RE Taxes Dist - Common Resident Areas	1xxxxx-8xxx	8788	NA		
Nursing Bed Assessment Tax	1xxxxx-8xxx	8788	Nursing Bed Assessment Tax	7788	
Landfill Settlement Amort	1xxxxx-8xxx	8788	Landfill Settlement Amortization	7930	NN
Government Payments	1xxxxx-8xxx	8789	Government Payments	7789	
Resident Allowance	1xxxxx-8xxx	8790	NA		
Holiday Gifts	1xxxxx-8xxx	8791	Holiday Gifts	7791	
Flowers	1xxxxx-8xxx	8792	Operating Supplies	7100	WT
Cost of Goods Sold - Country Store	1xxxxx-8xxx	8794	Cost of Goods Sold	7794	
Dry Cleaning	1xxxxx-8xxx	8795	Dry Cleaning	7795	
Camping and Trips	1xxxxx-8xxx	8796	Camping and Trips	7796	
Entertainment and Trips	1xxxxx-8xxx	8797	Entertainment and Trips	7797	
Trips	1xxxxx-8xxx	8798	Entertainment and Trips	7797	C
Bad Debt Expense - Fundraising	1xxxxx-8xxx	8800	Bad Debt Expense	7800	
Bad Debt Expense - Rent	1xxxxx-8xxx	8800	Bad Debt Expense	7800	C
89 Debt Administration Fees	1xxxxx-8xxx	8850	NA		
96 Debt Administration Fees	1xxxxx-8xxx	8851	A Debt Administration Fees	7850	NN, WT

**MASONIC VILLAGES
HCS TO WORKDAY CONVERSION**

FILENAME: Condense Expense

Version as of September 24, 2014

CONDENSED NON-SALARY EXPENSE ACCOUNT CONVERSION CHART IN ASCENDING HCS ORDER

HCS			Workday			
Account Description	Service Area and Cost Center	Account Number		Account Description	Account Number	Notes
99 Debt Administration Fees	1xxxxx-8xxx	8852	A	Debt Administration Fees	7850	NN, WT
01 Debt Administration Fees	1xxxxx-8xxx	8853	A	Debt Administration Fees	7850	NN, WT
04 Bond Trustee Fees	1xxxxx-8xxx	8854	A	Debt Administration Fees	7850	NN, WT
Dist Debt Admin Fees- C.R.A.	1xxxxx-8xxx	8855		Debt Admin Fees - Distributed	7850	
02 Debt Administration Fees	1xxxxx-8xxx	8855	A	Debt Administration Fees	7850	NN, WT
Def'd Acquisition Cost Amort	1xxxxx-8xxx	8855		NA		
06 Debt Administration Fees	1xxxxx-8xxx	8856	A	Debt Administration Fees	7850	NN, WT
13 Debt Administration Fees	1xxxxx-8xxx	8857	A	Debt Administration Fees	7850	NN, WT
99 Interest Expense - Swap	1xxxxx-8xxx	8860	A, T	Interest Expense - Swap	7860	NN, WT
06 Bond Premium Amortization	1xxxxx-8xxx	8861		Bond Premium Amortization	7861	
Interest Income - Acacia Services	1xxxxx-8xxx	8870		Interest Expense/Income - Internal	7870	
Interest Expense - MVE Loan	1xxxxx-8xxx	8870		Interest Expense/Income - Internal	7870	
Interest Expense - LOC (Small)	1xxxxx-8xxx	8870		NA		
Interest Expense - LOC (Small)	1xxxxx-8xxx	8871		NA		
Interest Expense - Term Loan	1xxxxx-8xxx	8872		NA		
Cap Interest - Internally Funded Projects	1xxxxx-8xxx	8875		Cap Interest - Internally Funded Projects	7875	
06 Bond Interest Expense	1xxxxx-8xxx	8881	A	Interest Expense - Bonds	7880	NN, WT
06 InterestExp - Swap Administration	1xxxxx-8xxx	8882		NA		
Dist Int Exp - Common Resident Areas	1xxxxx-8xxx	8883		Interest Expense - Distributed	7883	
99 Interest Expense - Swap	1xxxxx-8xxx	8884	A, T	Interest Expense - Swap	7860	NN, WT
01 Bond Interest Expense	1xxxxx-8xxx	8884	A, T	Interest Expense - Bonds	7880	NN, WT
04 Interest Expense - Swap	1xxxxx-8xxx	8884	A, T	Interest Expense - Swap	7860	NN, WT
99 Bond Interest Expense	1xxxxx-8xxx	8885	A, T	Interest Expense - Bonds	7880	NN, WT
01 Interest Expense - Swap	1xxxxx-8xxx	8885	A, T	Interest Expense - Swap	7860	NN, WT
04 Bond Interest Expense	1xxxxx-8xxx	8885	A, T	Interest Expense - Bonds	7880	NN, WT
13 Bond Interest Expense	1xxxxx-8xxx	8887	A	Interest Expense - Bonds	7880	NN, WT
99 Bond Interest Expense	1xxxxx-8xxx	8890	A	Interest Expense - Bonds	7880	NN, WT
02 Bond Interest Expense	1xxxxx-8xxx	8890	A	Interest Expense - Bonds	7880	NN, WT
02 Interest Expense - Swap	1xxxxx-8xxx	8891	A, T	Interest Expense - Swap	7860	NN, WT

**MASONIC VILLAGES
HCS TO WORKDAY CONVERSION**

FILENAME: Condense Expense

Version as of September 24, 2014

CONDENSED NON-SALARY EXPENSE ACCOUNT CONVERSION CHART IN ASCENDING HCS ORDER

HCS			Workday		
Account Description	Service Area and Cost Center	Account Number	Account Description	Account Number	Notes
96 Bond Interest Expense	1xxxxx-8xxx	8895	A Interest Expense - Bonds	7880	NN, WT
Loss on Refunding of Long Term Debt	1xxxxx-8xxx	8900	NA		
Distributed Loss on Refunding	1xxxxx-8xxx	8901	NA		
Sewer Plant Def'd Cost Amort	1xxxxx-8xxx	8940	Deferred Cost Amortization - Sewer Plant	7940	
Dep'n Dist - Common Res Areas	1xxxxx-8xxx	8990	Depreciation Expense - Distributed	7991	NN
01 Deferred Financing Amort	1xxxxx-8xxx	8991	A Deferred Financing Amortization	7945	WT
94 Deferred Financing Amort	1xxxxx-8xxx	8992	NA		
02 Deferred Financing Amort	1xxxxx-8xxx	8992	A Deferred Financing Amortization	7945	WT
99 Deferred Financing Amort	1xxxxx-8xxx	8993	A Deferred Financing Amortization	7945	WT
Amort Dist - Common Res Areas	1xxxxx-8xxx	8994	Amortization - Distributed	7946	
04 Deferred Financing Costs	1xxxxx-8xxx	8995	A Deferred Financing Amortization	7945	WT
96 Deferred Financing Amort	1xxxxx-8xxx	8996	A Deferred Financing Amortization	7945	WT
06 Deferred Financing Amort	1xxxxx-8xxx	8997	A Deferred Financing Amortization	7945	WT
13 Def'd Financing Amort	1xxxxx-8xxx	8998	A Deferred Financing Amortization	7945	WT

- A** The written account description for these accounts in HCS is slightly different from cost center to cost center to specify the individual debt issue assigned to the cost center.
- C** Activity from these specific HCS accounts may be safely combined into another single account in Workday.
- P** This HCS account will be renamed in Workday so it can be used by both Masonic Villages and the Pennsylvania Masonic Youth Foundation.
- R** This HCS contra expense account will be transformed into a revenue account for Workday. See the Condensed Revenue Account Conversion Chart for the new account number to be used in Workday.

MASONIC VILLAGES
HCS TO WORKDAY CONVERSION
CONDENSED NON-SALARY EXPENSE ACCOUNT CONVERSION CHART IN ASCENDING HCS ORDER

FILENAME: Condense Expense
 Version as of September 24, 2014

HCS			Workday		
<u>Account Description</u>	<u>Service Area and Cost Center</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Account Number</u>	<u>Notes</u>

- NA** This account has not had any activity since before January 1, 2011 and **does not need to be created in Workday.**
- NN** This account is completely new for Workday in order to eliminate a number conflict with another HCS account number and/or better utilize spending category numbers.
- T** This transition may be difficult when transferring existing activity from HCS because information will go into a new Workday expense account with a related spending category that will be shared by an existing HCS account.
- WT** A worktag (spending category) will be used for this expense category that will enable it to be included in a more generic expense account while preserving the ability to summarize this specific cost.